

VCS Board Meeting Minutes
May 3, 2011

- A. Meeting called to order by Cassandra Picchi at 7:07.
- B. Present at the meeting: Cassandra Picchi, Brenda Lutton, Teresa Highley, Crystal Ulat, Melody May, Rebecca Bauser, Laurie Stevens, Missy Ewing, Celi Colon, Jodi Coffey, Cindy Boltz, John Treutel, Ellen Fidani.
- C. Reading of the Minutes: The April minutes were approved as corrected. The April General Membership minutes were approved as corrected.
- D. Reports:
 1. President: This month I purchased board appreciation gifts for a total of \$ 256.42. Receipts were turned in and I've already been reimbursed.
 2. Parliamentarian: Elections were held at the April General Membership meeting on April 27, 2011. The following persons were nominated to serve on the 2011-2012 Board of Governors: President – Missy Ewing, First Vice-President – Denise Carrero, Second Vice-President – Amber Laughton, Operating Treasurer – Teresa Highley, Charitable Treasurer – Jennifer McIntyre, Recording Secretary – Crystal Ulat. A motion to elect these individuals to the 2011-2012 VSC board was made by Lori Stevens and seconded by Constance Zatorski. A vote was taken and passed. Congratulations to all! A motion was passed to change the word “welfare” to “charitable” in the Constitution and By-Laws. The April 27, 2011 version of the VSC Constitution and By-Laws were delivered to Louise Brown, private organization representative, on Monday, May 2, 2011. I placed a call to Brown & Brown of California to inquire about insurance rates for liability. General liability would run \$1900 per year for a \$2 million (multiple claims)/ \$1 million (occurrence) policy.
 3. Operational Treasurer: No Report
 4. Welfare Treasurer:
 - i. Beginning Balance: \$ 13,699.50
 - ii. Income: \$ 0.00
 - iii. Expenses: \$ 383.55
 - iv. Ending Balance: \$ 13,310.95
 5. Recording Secretary: No Report
 6. Communication Chair: No Report
 7. 1st Vice President: No Report
 8. Membership Chair: For the month of April there were two new members. I did a roster of all VCS Members, listing their names, emails and phone numbers.
 9. Programs Chair: April 28th, 6:30PM – Fun & Fashion at our Vandenberg Thrift Shop. Played a trivia game – each table was a team and answered questions, some random, some based on Vandenberg facts. Team with the most points at the end won individual \$10 gift certificates to the thrift store. Had snacks from Trader Joe's primarily, and 2 cakes from Laura Holybee on base. Note: Trader Joe's salami NOT good/popular! Had a fashion show after the trivia game. Models wore their outfits to the event and gathered in the thrift shop office before the fashion show. Each came out and walked through the middle

of the tables while I read a short description of what they were wearing and how little they paid for it. Only charged \$5 members, \$10 non-members, in order to keep the event less expensive so attendees might have more money for shopping. Had overall good feedback on the event, that it was different and fun. Was nice to do something in conjunction with the thrift shop and support each other. Jodi was a lot of help setting up and was great to work with!

Money spent –

- i. Door prizes (from thrift shop) & Gift certificates - \$82.63
 - ii. Snacks, cakes, drinks, paperware etc - \$311.72
 - iii. Signs to advertise event (4) - \$109.86
1. Total = \$434.21

May 25th, 6:30PM – Membership Appreciation Dinner at Cocheo Park. John Treutel is preparing a dinner of chicken, tri-tip, various salads, baked beans & cornbread. We will also have cakes or cupcakes for dessert, again ordered from someone on base. Agenda may include old and new board recognition and scholarship award presentation. Will work with Missy and Celi to plan out and solidify this. Event is free for members but they MUST RSVP, either through the website or on facebook by Friday, May 20th. Non-members and members who do not RSVP will be \$15. There will be gift bags for each VSC member in attendance to take home. Will need help from VSC members for setup and cleanup.

10. Ways & Means Chair: Fall Festival-I'm holding off on setting a date and a venue until June, when Balfour Beatty will be able to tell us if we can hold the event at the BB community center. Bake-Off- a) Low turnout. Possibly wrong event for the wrong day? b) Expenses- \$ 126.77 Income- \$ 189.50 Profit- \$ 62.73 c) We did get positive feedback from those that participated.

11. 2nd Vice President: No Report

12. Auction Chair: No Report

Scholarship/ Welfare Chair: Scholarship Funds Available: \$7900 (\$6450 VSC and \$1450 from Thrift Shop) Student Applications have been scored. Top 5 student recipients are the following:

1. Andrew Keenan – Cabrillo HS = \$1200
2. Ashley Dalton – Cabrillo HS = \$1100
3. Vaidehi Buch – Cabrillo HS = \$1100
4. Leilani Rey – St Mary's University = \$950
5. Maryssa Hadway – Pioneer Valley HS \$950 (Thrift Store Scholarship Recipient)

• Spouse Applicants were interviewed on Thursday, April 14, 2011 from 6:30 PM to 7:30 PM, base library conference room.

- All 5 applicants will receive scholarships

1. Candee Homer = \$700
2. Nina Edwards = \$700
3. Jacquell Detweiler = \$700
4. Sylvia Schultz = \$250 (Thrift Store Scholarship Recipient)

5. Staci Ewell = \$250 (Thrift Store Scholarship Recipient) Scholarship award and denial letters will be mailed May 3rd, 2011

Scholarship recipients and 2 guests will be invited to the May 25th VSC Membership Appreciation Event at 6:30 PM, certificates will be presented at that time. I will attend the Cabrillo HS Senior Night, May 19 at 6pm to congratulate recipients. Thank you letters to the following Judging Panel will be mailed May 4th, 2011

Student Application Scorers

Melissa Robahn (military spouse/base library)

Christine McLaughlin (base library)

Kym Robertson (military spouse)

Spouse Application Interviewers

Dr. Ken Faulk (Crestview Elementary)

Michelle Cox (Military Spouse / St Mary's School)

Wanda Toro (Lompoc Community / prior military service)

13. Thrift Shop Liaison Chair: No Report

E. Reports of Special Committees: No Report

F. Old Business: No Report

G. New Business:

1. President's Resignation: My Husband and I will be moving to Alabama in just under two weeks, so I regretfully need to resign as VSC President effective immediately. I have had a lovely year and a half, and am excited to see what our new president, Missy Ewing, will bring to the VCS in the coming Year from afar. Respectfully Submitted, Cassandra Picchi
2. Communications Chair Resignation: Due to personal reason I am resigning from my position of Communication Chair effective immediately May 3, 2011 Respectfully Submitted, Rebecca Bauser.

H. Advisor Time:

- a. John Truetel: Wondering when budget meeting. Wondering when the soft copies of the minutes will be available. If there is plans to move the storage closet and creating a inventory list.
- b. Cindy Boltz: Thanks to Cassandra for being the president and thanks to Rebecca for being communication chair.

I. Announcement:

1. May function is the Membership Appreciation Dinner and will be where our scholarship recipients will be honored. More information to come.
2. Please empty your purple folders and leave them on the table.

J. Meeting adjourned at 8:04 PM